

LIBRARY VOICE



**CHANDIGARH
BUSINESS SCHOOL
OF ADMINISTRATION**
Building Careers. Transforming Lives.



LIBRARY

NEWSLETTER 2023

OCTOBER

ISSUE 1



Chandigarh Group of Colleges, Landran was established with the objective of providing quality education and serving society. It is a dynamic institution of learning that imparts holistic education with a strong foundation in tradition and values. The ethos of the **Chandigarh Business School of Administration (CBSA)** reflects the rich legacy of our culture and aims to produce global leaders who are natural citizens of the world. We teach our students to strive for excellence at every level, right from an early age. By integrating technology into a value-based system, we equip our students with 21st-century learning skills. The college provides a wide range of curricular and co-curricular opportunities that help students develop various aspects of their personality. I appreciate the library staff's efforts for starting this newsletter- **LIBRARY VOICE**

Chairman's message



In today's highly competitive world, it's crucial to develop dynamic minds that can adapt to changing scenarios and complex situations while being innovative enough to face diverse challenges effectively. **Chandigarh Group of Colleges, Landran** is emerging as a nurturing ground for leadership, synonymous with practical, industry-focused education that attracts students from around the world. Quality is non-negotiable, and with determined students, competent and dedicated faculty, meticulously designed curricula, and state-of-the-art infrastructure, including a well-stocked library, the **Chandigarh Business School of Administration (CBSA)** has grown to become a formidable force in the world of education. The library staff's initiative in bringing this newsletter, **LIBRARY VOICE**, is highly commendable.

President's Message

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"A Library Implies An Act Of Faith" – Victor Hugo

Chandigarh Business School of Administration (CBSA) has a rich history of providing quality education and producing exceptional professionals every year since its establishment. The institution constantly sets new milestones and benchmarks by virtue of its outstanding faculty, modern infrastructure, advanced library, cutting-edge research, and innovative teaching methodologies. CBSA is expanding its reach by partnering with reputed foreign universities, while remaining committed to its core strength of providing high-quality education. The LIBRARY VOICE newsletter will keep students and faculty well informed about the library's latest stocks and activities.

CAMPUS DIRECTOR'S MESSAGE



CBSA is a leading B-School in the nation which encompasses world-class programs. With affiliation from PTU, Jalandhar, and programs approved by AICTE/UGC, CBSA focuses on assimilating the advanced managerial postulates to students. With the assistance of well-qualified core faculty, CBSA produces future business leaders and entrepreneurs. Apart from top-tier pedagogy, the institution thrives to inculcate the students with practical and first-hand knowledge. A special emphasis is laid on intensifying the industry-academia interface by dint of numerous training modules, case studies, group discussions, team projects & industrial visits.

DIRECTOR PRINCIPAL MESSAGE



Our CBSA college has three libraries - one for MBA, one for BBA/BCom, and one for MCA. Each library has an adequate number of volumes to cater to the needs of its respective users. At the beginning of each semester, the library collection is updated with books and journals from reputed publishers. The newsletter "Library Voice" will cover all the recent library-related news and developments. It will be an excellent way to stay up to date with the ever-changing world of libraries, including new technologies and trends.

CHIEF LIBRARIAN'S MESSAGE



"A library is a house of hope. ..."

CBSA LIBRARIES

GENERAL FACILITIES

FEATURES

1. *LIBRARY COLLECTION INCLUDES REFERENCEBOOKS/ COMPETITION BOOKS / GENERAL READING BOOKS and SUBJECT BOOKS*
2. *LIBRARY COLLECTION - CLASSIFIED AND BAR-CODED*
3. *SHELVING OF BOOKS IN CLASSIFIED ORDER AS PER DDC*
4. *COMPUTERIZED CIRCULATION*
5. *WEBOPAC - ON LIBRARY PREMISES AND REMOTE*
6. *E RESOURCES ACCESS - ON LIBRARY PREMISES AND REMOTE*
7. *AVAILABILITY OF OLD QUESTION PAPERS*
8. *PTU SYLLABI OF ALL CLASSES*
9. *REGULAR WEEDING OUT OLD EDITION/TORN/ MUTILATED / OUT OF SYLLABUS BOOKS*
10. *REPROGRAPHIC AND SCANNING FACILITY*
11. *SCANNED LIBRARY ENTRY/EXIT*
12. *REGULAR DISPLAY OF NEW ARRIVALS*

E-RESOURCES

1. EBSCO
2. TURNITIN
3. OPEN EDUCATIONAL RESOURCES
4. NATIONAL DIGITAL LIBRARY OF INDIA
5. NPTEL
6. DELNET

CIRCULATION RULES

No. OF BOOKS ISSUED TO EACH STUDENT 3 BOOKS
PERIOD OF RETENTION 21 DAYS
MERITORIOUS/SC STUDENTS GET 2 BOOKS EXTRA
LATE BOOK RETURN FINE Rs. 2/- PER DAY / PER BOOK
1st 14days & Rs. 5/- from 15th day onwards

SOFTWARE : LIBSYS

LIBSYS Works on Cloud

URL : <http://cgclib.lsease.in/>

WEBOPAC with Remote Access

URL : <http://cgcopac.lsease.in/>

MANAGEMENT JOURNALS

- ❖ IUP Journal of Accounting Research & Audit Practice
- ❖ IUP Journal of Applied Finance
- ❖ IUP Journal of Bank Management
- ❖ IUP Journal of Business Strategy
- ❖ IUP Journal of Knowledge Management
- ❖ IUP Journal of Operational Management
- ❖ IUP Journal of Organizational Behavior
- ❖ IUP Journals of Supply Chain Management
- ❖ Inventi Impact: Human Resource
- ❖ IUP Journal of Marketing Management
- ❖ Indian Journal of Finance

LIBRARY TIMINGS

9 AM TO 4:30 PM

DURING EXAMS

9AM TO 8PM

"Google can bring you back 100,000 answers, a librarian can bring you back the right one."

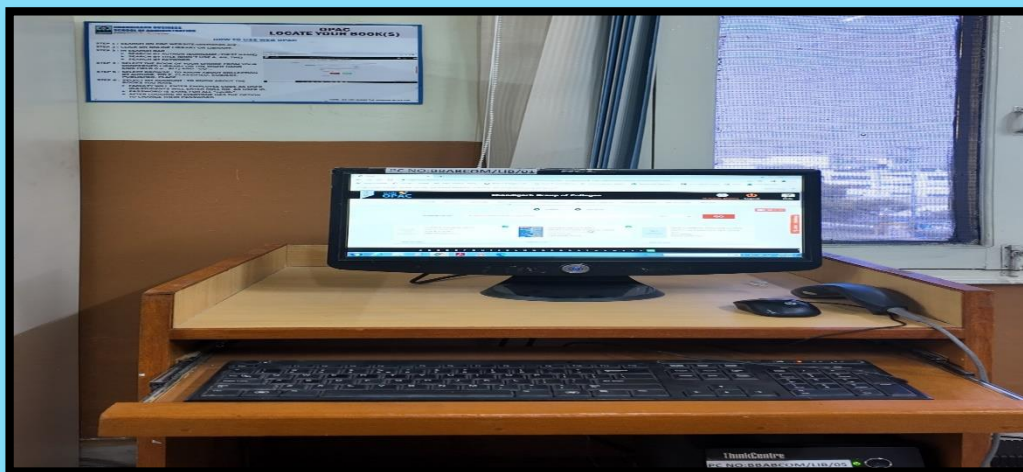
OPEN EDUCATIONAL RESOURCES:

Repository Links

1	e-PG Pathshala	https://epgp.inflibnet.ac.in
2	e-Shodh Sindhu	https://ess.inflibnet.ac.in
3	Search Engine for PDF Books	www.pdfdrive.com
4	National Digital Library of India	https://ndl.iitkgp.ac.in
5	ShodhGanga	https://shodhganga.inflibnet.ac.in/
6	Discover scientific knowledge and stay connected to the world of science	https://www.researchgate.net/
7	Free e books (60000+)	https://www.gutenberg.org/
8	NPTEL [National Programme on Technology Enhanced Learning]	https://nptel.ac.in
9	NPTEL Video Lectures	https://archive.nptel.ac.in/
10	OASIS (Openly Available Sources Integrated Search)	https://openlibrary.org/
11	Open access for academic books	https://www.oapen.org/
12	SAKSHAT	https://sakshat.ac.in/?project=vidwan
13	Open Access books	https://www.doabooks.org/
14	SWAYAMPARBHA	https://www.swayamprabha.gov.in
15	SWAYAM Online Courses	https://storage.googleapis.com/uniquecourses/online.html
16	Enhancement in Learning with Improvement in Skills (ELIS) portal	http://free.aicte-india.org/
17	DOAB - Directory of Open Access Books	https://directory.doabooks.org/handle/20.500.12854/34495
18	DOAJ	https://doaj.org/
19	e-Content courseware in UG subjects	http://cec.nic.in/cec/
20	E-Kalpa	https://icar.org.in/content/e-kalpa
21	Open Access Books and Journals	https://about.jstor.org/librarians/books/open-access-books-jstor/

LOCATE YOUR BOOK(S)

“HOW TO USE WEB OPAC”



STEP 1 : SEARCH ON CGC WEBSITES:- www.cgc.edu.in OR cbismohali.org .

STEP 2 : CLICK ON ONLINE LIBRARY OR LIBRARY.

STEP 3 : IN SEARCH BAR :

- SEARCH BY AUTHOR (SURNAME/FIRST NAME)
- SEARCH BY TITLE (DON'T USE A, AN, THE)
- SEARCH BY KEYWORD

STEP 4 : SELECT THE BOOK OF YOUR CHOICE FROM YOUR CONCERNED LIBRARY ON THE RIGHT HAND SIDE FIELD (i.e., ALL) AND “GO”.

STEP 5 : SELECT BROWSE : TO KNOW ABOUT COLLECTION BY AUTHOR , TITLE, CLASSIFIED, SUBJECT, PUBLISHER, PLACE.

STEP 6 : SELECT MY ACCOUNT : TO KNOW ABOUT THE BOOKS YOU HAVE

- FACULTY WILL ENTER EMPLOYEE CODE AS USER ID & STUDENTS WILL ENTER ROLL NO. AS USER ID.
- PASSWORD IS SAME FOR ALL “cgclib”.
- AFTER LOGGING IN EVERYONE HAS THE OPTION TO CHANGE THEIR PASSWORD.

NOTE : DO NOT CLOSE THE WINDOW AFTER USE

REFERENCE CORNER

ACCESSION Nos.

CBSAMCA6522

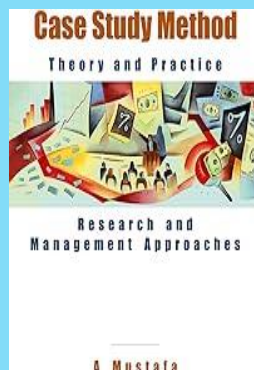
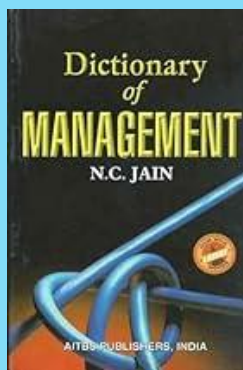
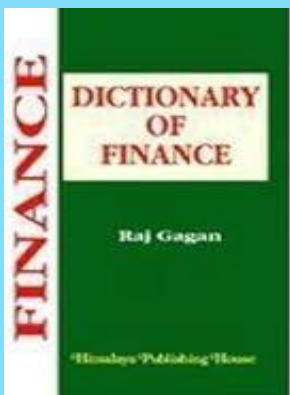
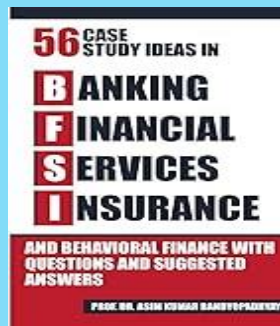
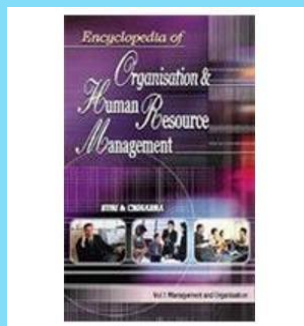
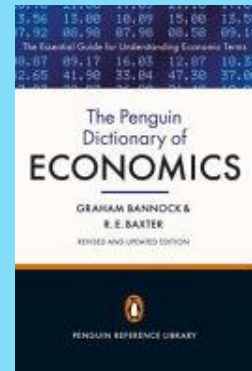
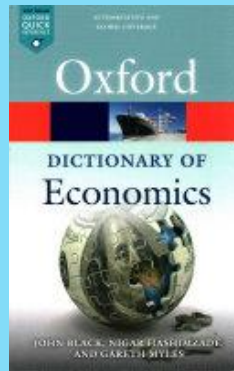
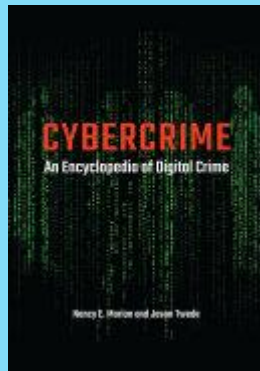
CBSAMBA5951

CBSAMCA379

CBSAMBA3916+
CBSAMBA286

CBSAMBA22+
BBABCOM5242

BBABCOM5240+



LIBRARIES

MCA

MBA

BBA/B.COM



OPEN A BOOK OPEN YOUR MIND

MBA LIBRARY

LIBRARY STAFF

SITALPRASAD (ASSISTANT LIBRARIAN)
PAWAN KUMAR (LIBRARY ASSISTANT)

LIBRARY AT A GLANCE

TOTAL COLLECTION OF BOOKS	7896
NO OF TITLES	1437
REFERENCE AND GENERAL BOOKS	226
PRINT JOURNALS	11
BOUND VOLS OF PREVIOUS YEARS JOURNALS	186
NEWSPAPERS	7
MAGAZINES	10

MAGAZINES

- ❖ BUSINESS TODAY
- ❖ COMPETITION SUCCESS REVIEW
- ❖ EMPLOYMENT NEWS
- ❖ THE WEEK
- ❖ OUTLOOK
- ❖ ECONOMIC AND POLITICAL WEEKLY
- ❖ INDIA TODAY
- ❖ BUSINESS WORLD
- ❖ PRATIYOGITA DARPAN
- ❖ Business India



NEWSPAPERS

- ✓ THE TRIBUNE
- ✓ THE TIMES OF INDIA
- ✓ HINDUSTAN TIMES
- ✓ THE FINANCIAL EXPRESS
- ✓ THE ECONOMIC TIMES
- ✓ THE HINDU
- ✓ BUSINESS STANDARD

NEW ARRIVALS

AUTHOR	TITLE
KHAN, M.Y. AND JAIN, P.K.	MANAGEMENT ACCOUNTING
MEHRA, PAYAL	BUSINESS COMMUNICATION FOR MANAGERS
KUMAR, VARINDER AND RAJ, BODH	BUSINESS COMMUNICATION
HILL, NAPOLEON	DO IT NOW
SINGH, RAVINDER	I TOO HAD A LOVE STORY
PRANAY	BUDDHA: SPIRITUALITY FOR LEADERSHIP & SUCCESS
SADHGURU AND SUBRAMANIAM, A	ADIYOGI: THE SOURCE OF YOGA
PALERI, PRABHAKARAN	CORPORATE SOCIAL RESPONSIBILITY
DISHA	74 GENERAL/ BANKING/ ECONOMY AWARENESS TOPIC-WISE PREVIOUS YEAR SOLVED PAPERS
MAHAJAN, MEHAK	NTA UGC 2023 NET / SET/ JRF- MANAGEMENT PAPERS-II
JAIN, T.R. AND AGGARWAL, S.C.	STATISTICS AND ANALYTICS FOR DECISION MAKING
FOROUX, DARIUS	WIN YOUR INNER BATTLES
PRASAD, L.M.	PRINCIPLES AND PRACTICE OF MANAGEMENT

"A Trained Librarian is a Powerful Search Engine With a Heart."

LIBRARY AT A GLANCE

BBA/B.COM/M.COM

LIBRARY

LIBRARY STAFF

KUSUM (ASSISTANT LIBRARIAN)

DEEPA (LIBRARY RESTORER)

NEW ARRIVALS

AUTHOR TITLE

SHARMA,R.K	BUSINESS ORGANISATIONS MANAGEMENT
MCSHANE,STEVEN.L	ORGANIZATIONAL BEHAVIOR
HILLIER,FREDERICK S	INTRDUCTION TO OPERATIONS RESEARCH
BEDI,S.P.S.	HUMAN RESOURCE MANAGEMENT
NOE,RAYMOND.A	FUNDAMENTAL OF HUMAN RESOURCE MANAGEMENT
KOONTZ,HAROLD	ESSENTIAL OF MANAGEMENT AN INTERNATIONAL,INNOVATION & LEADERSHIP PERSPECTIVE
KUCHHAL, M.C.	MERCANTILE LAW
DATT,GAURAV	INDIAN ECONOMY
TULSIAN P.C.	BUSINESS ORGANISATION & MANAGEMENT

NEWSPAPERS

1. THE TRIBUNE
2. TIMES OF INDIA
3. HINDUSTAN TIMES
4. FINANCIAL EXPRESS
5. THE ECONOMICS TIMES
6. BUSINESS STANDARD
7. EMPLOYMENT NEWS

DREAM
IMAGINE
BELIEVE

MAGAZINES

- BUSINESS INDIA
- BUSINESS TODAY
- BUSINESS WORLD
- COMPETITION SUCCESS REVIEW
- ECONOMICS & POLITICAL WEEKLY
- INDIA TODAY
- THE WEEK
- OUTLOOK
- YOJNA

LIBRARY AT A GLANCE

TOTAL COLLECTION OF BOOKS	6748
No OF TITLES	880
REFERENCE & GEN.BOOKS	80
PRINT JOURNAL	30
BOUND VOLS.OF PREVIOUS YEARS JOURNALS	49
NEWSPAPERS	3
MAGAZINES	6

MCA LIBRARY

LIBRARY STAFF

NASEEB (ASSISTANT LIBRARIAN)

NEHA (LIBRARY RESTORER)

NEW ARRIVALS

CBSA - MCA & D.A.

TITLE	AUTHOR
DISCRET MATHEMATICS AND ITS APPLICATIONS	ROSEN,KENNETH H.
PYTHON PROGRAMMING	REEMA,THAREJA
ADVANCED DATA STRUCTURED AND ALGORITHMS	ABIRAMI,A.
DATA COMMUNICATION AND NETWORKING WITH TCP	BEHROUZ,FOROZAN
THEORY OF COMPUTER SCIENCE	K.L.P.,MISHA
DATA MINING AND DATA WAREHOUSING	PARTEEK,BHATIA
DISCRET MATHEMATICS AND ITS APPLICATIONS	ROSS,KENNETH A.

CBSA - CYBER SECURITY

DISCRET MATHEMATICS AND ITS APPLICATIONS	ROSEN,KENNETH H.
PROBLEM SOLVING AND PROGRAMMING IN C	SALARIA,R.S.
INTRODUCTION TO INFORMATION TECHNOLOGY	TURBAN,EFRAM
O' LEVEL IT TOOLS AND BUSINES SYSTEMS	JAIN,R.K.
COMMUNICATION SKILLS	SANJAY,KUMAR
HUMAN VALUES	A.N.,TRIPATHI
CRYPTOGRAPHY AND NETWORK SECURITY	ATUL,KAHATE
FUNDAMENTALS OF COMPUTER ALGORITHMS	ELLIAS,HOROWITZ
UNDERSTANDING POINTER IN C& C++	YASHAVANT,KANETKAR
DATA STRUCTURES AND ALGORITHMS	DR.BRIJESH,BAKARIA
PYTHON IN A NUTSHELL A:DESKTOP	MARTELLI,ALEX
CORE PYTHON PROGRAMMING	NAGESWARA,RAO
PROGRAMMING IN C	ASHOK N.,KAMTHANE
INTRODUCTION TO INFORMATION TECHNOLOGY	ITL-ESL
ADOBE ILLUSTRATOR CC 2018 RELEASE	BRIAN,WOOD
PROBLEM SOLVING CASES IN MICROSOFT ACCESS	MONK,ELLEN F.
ARTIFICIAL INTELLIGENCE	ELA,KUMAR
SPECTRUM MATHEMATICS	D.R.,SHARMA
C:THE COMPLETE REFERENCE	HERBERT,SCHILDT
CORE PYTHON PROGRAMMING	NAGESWARA,RAO
PYTHON:THE COMPLETE REFERENCE	MARTIN C.,BROWN
PROGRAMMING IN PYTHON	POOJA, SHARMA
PHP:THE COMPLETE REFERENCE	STEVEN,HOLZNER
INTERNET OF THINGS ARCHITECTURE AND DESIGN	KAMAL.RAJ
INTERNET OF THINGS A HANDS ON APPROACH	ARSHDEEP,BAHGA
PROGRAMMING WITH JAVA	E.,BALAGURUSAMY
LINUX:THE COMPLETE REFERENCE	RICHARD,PETERSEN
CORE PYTHON APPLICATION PROGRAMMING	WESLEY J.,CHUN
DATA STRUCTURES USING C & C++	YEDIDYAH,LANGSAM
INFORMATION TECHNOLOGY THE BREAK WAVES	CURTIN,DENNIS P.
DATA NETWORKS	BERTSEKAS,DIMITRI
PHP 8 FOR ABSOLUTE BEGINNERS	LENGSTORF.JESON
A TEXTBOOK FUNDAMENTALS OF IT	ANSHUMAN, SHARMA
LEARN PROGRAMMING IN C	ANSHUMAN, SHARMA
LEARN PROGRAMMING IN JAVA	ANURAG,SHARMA

MAGAZINES

- CSR
- DIGIT
- INDIA TODAY
- PC QUEST
- EMPLOYMENT NEWS
- LINUX



NEWSPAPERS

- THE TRIBUNE
- HINDUSTAN TIMES
- THE ECONOMIC TIMES

PHOTO GALLERY



MBA LIBRARY



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BBA/B.COM/M.COM LIBRARY

